
Instructions for students preparing for the Actuary SAA qualification and following courses at the University of Zurich (UZH)

1. As an SAA student, you can follow selected courses at the UZH. These courses are listed in the confirmation letter you received upon your registration for the complementary studies Actuary SAA.
2. To be able to follow such a course and write an exam, you will need to register at the UZH as an auditor, i.e., as a non-matriculated student.
3. Auditors are not permitted to take official exams and do not receive UZH credit for coursework. However, if you are following a course from the SAA list, you will be able to take an exam in agreement with the lecturer. It is important to contact only the lecturer. The lecturer will directly communicate the result to the SAA.
4. If you stay away from an exam, you automatically fail it. The exam will be subject to the SAA exam regulation and the corresponding instructions. Appeals are possible within 30 days of learning the result and need to be directed to SAA Appeals Commission.
5. To register as an auditor please follow the instructions found under:
<https://www.uzh.ch/cmssl/en/outreach/events/audit.html>
6. Registration is valid for one semester at a time. Costs are borne by the auditor.
7. For queries related to the specific lectures, please directly contact the lecturer. For queries related to the process above you may contact Lilian Vögeli (lilian.voegeli@bf.uzh.ch) at the Department of Banking and Finance of UZH.